

MEETING MINUTES BSE - PTA

**Date:**

08/10/2026

Time:

8:43AM-9:50AM

Facilitator:

Megan Figuerrez

Category:

1st General Board Meeting

In Attendance:

Megan Figuerrez, President | Tabatha Onorato, Vice President | Latrice Brown, Treasurer | Samantha Cassidy, VP of Membership | Melissa Bagley, VP of Business Sponsorships | Megan Lesnik, Volunteer Coordinator | Kara Piniero, CSS Liaison Chair

Approval of Minutes:

N/A

Purpose of Meeting:

PTA Introduction - 1st General Meeting of the Year

Principal's Report:

N/A

Megan Figuerrez

○ Call To Order / New Board Introductions

Megan made the call to order for those who were present:

- President – Megan Figuerrez, not present
- Vice President – Tabatha Onorato, present
- Recording Secretary – Amanda Dorn, not present
- Treasurer – Latrice Brown, present
- VP of Membership – Samantha Cassidy, present
- Volunteer Coordinator – Megan Lesnik, present
- CSS Liaison – Kara Pineiro, present
- Principal – Principal Wright, not present

○ Open Board Positions

- *VP of Ways and Means* – Fundraising (ex: Boosterthon, Kindness Fundraiser)
- *VP of Programs and Events* – (ex: helping to get the word out for events, make flyers, help to plan events like dances)
- *Historian* – (document events by taking photos)
- *Social Media Coordinator* – (Posting on PTA Social Media Page)

Treasurer, Latrice Brown

○ July Treasury Report

- Latrice provided an overview of July Treasury report.

○ Review of General Budget

- The discussion was opened to the membership at the meeting concerning the PTA's gift to the school.
- Principal Wright requested the BIZI program be covered by the PTA, there was a parent option of mulch but according to the principal it is already covered by the district.
- Parents asked questions concerning BIZI and PW answered those questions

President, Megan Figuerrez

○ Vote Approval for General Budget

- Megan presented the budget and led the vote.
A vote was given to include BIZI as the gift to the school on the budget and it was passed with 10 attendees.
- A motion was given to pass the budget, and another vote was taken to approve it.
- More than 10 attendees were in favor of new budget. Budget was put into effect.

VP of Membership, Samantha Cassidy

- **Membership Drive**

- Samantha announced that we're kicking off a PTA membership Drive / Contest and the end date was set for 9/10.
- Each grade is competing to see who can get the most PTA members. (included is parents, grandparents, family members and teachers, and other supporters can join the PTA and help your child's grade win.)
- Winning grade will get a Movie Day in the cafeteria with popcorn and snacks.
- A parent has mentioned that teacher orientation runs through 9/17 and suggested running the contest through 9/17. It was agreed amongst attendees of the meeting that the contest will run through 9/17.

VP of Business Sponsorships, Melissa Bagley

- **"Spirit" Events (Rock, Merchandise, Spirit Nights)**

- Melissa discussed the \$25 'Rent the Rock fee' that is considered a donation. The renting information is the website and a banner is to be put on the fence.
- Shopping on the Store – You get \$5 back with every purchase. Right now, there are shirts on the site - <https://lastingimpressionsct.com/collections/bartram-springs-elementary-school>
- Chick-fil-A is an official business sponsor – The same owner for both Southside and Durbin Park locations. A Spirit Night is currently being planned to have at Chick-fil-A.

President, Megan Figuerrez

- **Upcoming Events**

- Megan presented upcoming PTA events.
- Membership Drive 8/10/2026 through 9/17/2026.
- 9/4/26 Popsicles in the Park – following regular dismissal 3PM
- 9/9/2026 2nd General Meeting – Staff at 5PM, PTA 5:45/6PM
- 10/8/26 Boosterthon Kick-off
- 10/14/2026 3rd General Meeting – Staff at 5PM, PTA 5:45/6PM
- 10/25/2026 Fun Run –
- Facebook Pages to stay in touch - 'Bartram Springs Elementary PTA' & 'Eagles Nest 26-27 Parents Page'
- 10/30/2026 Trunk or Treat Fall Festival

New Business:

No new business discussed.

Next Meeting:

Next General Meeting, Wednesday 9/9/2026, Time: 5:45PM/6:00PM Bartram Springs Elementary School Media Center, 14799 Bartram Springs Pkwy, Jacksonville, FL 32258